I, ___________________________ have requested to utilize the Chapel & Admin. Building on ___________________. FROM: ____________________ TO: _____________________.

Guam Veterans Cemetery operations are from 8:00am to 5:00pm, except on Sunday, Mondays, and Holidays. Reservation for use of Chapel and Administration Building are processed on a first come first serve basis. Reservations must be made at least five(5) working days prior to event. No other arrangements shall be made until request is approved. Family members must comply with the following conditions:

1. Family members must check in and check out at the proper times indicated above.
2. Family members are liable for all cost, repairs or replacement of damage to facilities.
3. Facilities must be left clean and all trash must be deposited in designated trash receptacles.
4. Food and drinks are NOT allowed in the Chapel at any time.
5. All trash must be removed from facilities before the expiration time. Failure to comply with this condition may result in a litter fine (10GCA 1109) and/or banned from future use of facilities.
6. Family members assumes responsibility for safety, security, and liability.
7. All cars must be parked in designated areas.

I have read, understand and will comply with the above conditions.

Requested by:

[Print Name]: __________________________

[Signature]: __________________________

[Date]: __________________________

MAILING ADDRESS:

 ______________________________________________

 ______________________________________________

TELEPHONE: __________________________

Approved by:

Fred E. Bordallo, Jr., Director

Evelyna L.G. Bonner, Burial Planner

Gabriel Barcinas, GVC Supervisor

Revised: March 2019